

Tri Star Disinvestment Guidelines- Primary

Level One: Program Placed On "Watch" (Year One)

A program is placed on "watch" when enrollment falls below 22 juniors/seniors. The count is taken at the start of the second full week of classes.

The following actions are taken by administration and program instructor:

1. Analyze the job market (local, state and national) and other external factors
2. Analyze the curriculum and other internal factors
3. With the involvement of instructors, current, past and former students and program advisory group, develop a response plan.

Level Two: Program Placed on "Probation" (Second Consecutive Year)

A program is placed on "probation" when enrollment falls below 22 juniors/seniors. The count is taken at the start of the second full week of classes.

The following actions will be taken by the program instructor and administration:

1. Conduct a needs analysis with students and parents.
2. Conduct needs analysis based on local and state business needs. Use local businesses and program Advisory committee.
3. Design and implement target marketing
4. Create contingency plan for consolidation or re-design of program
5. Create contingency plan for program termination or phase-out
6. Determine enrollment goals

Level Three: Program "operation determination" made by March 1 following the year of probation

A programs "operation" shall be determined as follows from a recommendation by the administration team, Tri Star Advisory Council and Tri Star Superintendents:

- If actions solve the enrollment issue the program shall continue
- If actions do not solve the enrollment issue, the contingency plan for consolidation, re-design, program termination or phase-out shall be enacted

NOTE: Boards, Advisory Council and Administration can terminate programs at any time.

Tri Star Disinvestment Guidelines (Secondary)

The following criteria will be utilized when several programs are at Level Three. This gives all parties information that needs to be taken into account.

Indicators:

Enrollment-	60% Takes into account the last three years of enrollment to see the trend.
Placement-	30% Based on the number of students that attain related employment, military, or post secondary training. The number of students that meet these criteria will be divided by the number receiving a diploma.
Job Outlook-	10% Is based on the state needs as determined by the Ohio Economic forecast for jobs

5= 15% or greater
4= 10-14%
3= 6-9%
2= 2-5%
1= 0-1 %
0= negative growth

Example: If the job growth in Auto Service is predicted to grow by 16%, that program would receive a (5) in this category.

$5/5 = 1$ multiplied by the value of $5 = 5$

The sum of this equation results in 10% of total value.

Other criteria to consider:

- 12/8 Rule
- Is it a dead career??
- Do local schools offer similar programming?
- How many programs in the career field?
- Local, state, regional, and national outlook
- What is the current enrollment trend over the last three years?

11/10/11
CRITERIA FOR EVALUATING CURRENT PROGRAMS

Please rate the following list using the scale below:

- 1 - Not Important
- 2 - Somewhat Important
- 3 - Indifferent
- 4 - Important
- 5 - Very Important

- _____ Numbers in program - Three year average of program numbers
- _____ OCAP scores
- _____ Number of students going to college or getting a job in a related career field.
- _____ Student satisfaction surveys
- _____ Student retention - unless they go to another career tech program
- _____ Success of students at competition
- _____ Local job market demands: local, state, regional, national
- _____ Is program meeting industry standards
- _____ Scholarship recipients
- _____ Positive curriculum changes
- _____ Number of post-secondary opportunities in the field
- _____ Consider program offerings across the state with similar career tech programs at secondary level
- _____ Advisory board recommendations
- _____ Cost to operate? Expenses for equipment, etc.
- _____ Local schools input