

## Cuyahoga Falls City School District

*"Every Student, Every Day, Every Opportunity!"*

March 22, 2021

**School Year: 2021-2022**

**Location: Cuyahoga Falls High School**

**Position: Medical Office and Business Management Teacher**

Teaching Courses:

- Business Foundations
- Human Resources
- Medical Terminology
- Medical Office Management

### **Certification/Licensure required:**

- Career Technical Education (CTE) (4-12)
- Or obtain Provisional License while pursuing the required certification.

### **Preferences:**

- Demonstrate strong and sufficient competencies in instructional content areas;
- Demonstrate strong and sufficient competencies in instructional technology;
- Additional consideration for those applicants with previous experience in a high school environment.

### **Qualifications:**

- Must have appropriate, valid certification or license to teach the assigned content area as recognized by the Ohio Department of Education.
- Successful completion of a BCII/FBI criminal background check investigation and drug screening.
- Thorough knowledge, understanding, and appreciation for the learning process and the nature and growth of children.
- Proficiency in teaching, i.e. -- demonstrate ability to adapt his/her knowledge of educational methodology and variety of instructional techniques for the benefit of students in the learning environment. Scholarly competence in the structure and content of the subject area for which (s)he is responsible.
- Ability to communicate with students and parents in the appropriate manner.
- Demonstrate the ability to work collaboratively and productively with other staff members, students, and administration.

**Applications will only be accepted via AppliTrack.** Please be advised that we will no longer accept letters of interest for positions in a paper format, nor will they be accepted in an email. **No Phone Calls Please.**

### **Applications accepted as follows:**

Internal/External Applications: March 22, 2021

Deadline for all applications: April 6, 2021 or until filled

### **EQUAL OPPORTUNITY EMPLOYER**

The Cuyahoga Falls Board of Education has dedicated itself to providing equal admission opportunities, equal education opportunities, and equal employment opportunities. It is the policy of the Board that no staff member, or candidate for a position, in this district shall, on the basis of race, color, religion, military status, national origin, creed or ancestry, age, sex, actual or perceived gender, actual or perceived sexual orientation, marital status, disability, or genetic information be discriminated against. Upon request to the Director of Human Resources, the District shall make reasonable accommodations for a person with a disability to be able to participate in this process.

Preferential consideration will be given to those applicants who are properly certified/licensed, and have met all federal and state statutory requirements of "highly qualified," in the core academic areas. All applicants must apply for the position and submit any supporting materials via the AppliTrack system. Simply click on the employment button on the district web site then go to "All Vacancies." If you wish to apply for this vacancy, click on "Apply," and complete the online application. If you are an internal candidate, please apply under Internal Candidates.